

UK-Caernarfon: legal services

2010/S 24-034614

CONTRACT NOTICE

Services

CONTRACTING AUTHORITY

NAME, ADDRESSES AND CONTACT POINT(S):

North Wales Procurement Partnership, Chief Executive's Department, Corporate Procurement Unit, Council Offices, Shire Hall Street, Attn: Miss Kathryn Jane Sawyers, Caernarfon LL55 1SH, UNITED KINGDOM. E-mail: kathrynjaneways@gwynedd.gov.uk.

Internet address(es):

Address of the buyer profile: <http://https://etenderwales.bravosolution.co.uk/web/login.shtml>.

Further information can be obtained at: PQQ documentation and instructions are on line at the above address, Attn: Miss Kathryn Jane Sawyers. URL: <http://https://etenderwales.bravosolution.co.uk>.

Tenders or requests to participate must be sent to: <https://etenderwales.bravosolution.co.uk>, PQQ documentation and instructions are on line at the above address, Attn: Miss Kathryn Jane Sawyers. URL: <http://https://etenderwales.bravosolution.co.uk>.

TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

Regional or local authority.

General public services.

The contracting authority is purchasing on behalf of other contracting authorities: yes.

OBJECT OF THE CONTRACT

DESCRIPTION

Title attributed to the contract by the contracting authority:

North Wales collaborative framework for the provision of external legal services (solicitors).

Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 21.

Main place of performance: North Wales.

NUTS code: UKL .

The notice involves:

The establishment of a framework agreement.

Information on framework agreement:

Framework agreement with several operators.

Maximum number of participants to the framework agreement envisaged: 3 per Lot.

Duration of the framework agreement: Duration in year(s): 4.

Short description of the contract or purchase(s):

The North Wales Procurement Partnership is looking to establish a collaborative framework agreement for the provision of ad hoc Legal Services (Solicitors) to support the member authorities internal legal departments.

The Partnership Unit is leading this collaborative procurement for Legal Services in order to establish a framework agreement which will realise the maximum possible benefits in terms of value for money and quality of service.

The Partnership, with the support of other contracting bodies, intends to award the collaborative framework agreement available for use by all North Welsh contracting authorities and entities in the public sector including but not limited to Government Departments and their agencies, Non Departmental Public Bodies, NHS Bodies, Local Authorities, Police Authorities, Emergency Services, Educational Establishments and Registered Social Landlords who have a need to purchase external legal services.

The following contracting authorities have already committed on a non-contractually binding basis to this procurement: Anglesey County Council, Gwynedd Council, Conwy County Borough Council, Denbighshire County Council, Flintshire County Council and Wrexham County Borough Council.

Common procurement vocabulary (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

Contract covered by the Government Procurement Agreement (GPA):

No.

Division into lots:

Yes.

Tenders should be submitted for: one or more lots.

Variants will be accepted:

QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope:

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The Partnership, with the support of other contracting bodies, intends to award the collaborative framework agreement available for use by all North Welsh contracting Authorities and entities in the public sector including but not limited to Government Departments and their

Agencies, Non Departmental Public Bodies, NHS Bodies, Local Authorities, Police Authorities, Emergency Services, Educational Establishments and Registered Social Landlords who have a need to purchase external legal services.

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Options:

DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 48 (from the award of the contract).

INFORMATION ABOUT LOTS

LOT NO NWPP_23/1 TITLE: Property

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/02 TITLE: Construction

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/03 TITLE: HR, health and safety, employment and pensions

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/04 TITLE: Criminal and Civil Litigation North West Wales (Anglesey, Gwynedd and Conwy)

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/05 TITLE: Criminal and Civil Litigation North East Wales (Denbighshire, Flintshire and Wrexham)

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/06 TITLE: Children's Services North West Wales (Anglesey, Gwynedd and Conwy)

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/07 TITLE: Children's Services North East Wales

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/08 TITLE: Adult services and mental health

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/09 TITLE: Environment

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LOT NO NWPP_23/10 TITLE: Corporate

1) SHORT DESCRIPTION:

Further detail can be found within the PQQ at <https://etenderwales.bravosolution.co.uk>.

2) COMMON PROCUREMENT VOCABULARY (CPV):

79100000, 79111000, 79112000, 79130000, 79140000.

3) QUANTITY OR SCOPE:

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION:

5) ADDITIONAL INFORMATION ABOUT LOTS:

LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

CONDITIONS RELATING TO THE CONTRACT

Deposits and guarantees required:

Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

Other particular conditions to which the performance of the contract is subject:

CONDITIONS FOR PARTICIPATION

Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: (a) is bankrupt or is being wound up, whose affairs are being administered by the courts, who has entered into an arrangement with creditors or who is in any analogous situation arising from a similar procedure under national laws and regulations;

(b) is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding-up or administration by the courts or for an arrangement with creditors or is the subject of any other similar proceeding under national laws or regulations;

(c) has been convicted of an offence concerning his professional conduct by a judgement which has the force of res judicata;

(d) has been guilty of grave professional misconduct proven by any means which the contracting authorities can justify;

(e) has not fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;

(f) has not fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which he is established or those of the country of the contracting authority;

(g) is guilty of serious misrepresentation in supplying the information required under the provisions of the Directive on the criteria for qualitative selection;

Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: (a) bank statement and/or evidence of professional risk indemnity insurance;
(b) balance sheets or extracts of balance sheets;
(c) statement of turnover for a maximum of the last three years.
Please see the PQQ for further detail.

Minimum level(s) of standards possibly required: Please see PQQ for further detail.

Technical capacity:

Information and formalities necessary for evaluating if requirements are met:

- (b) a list of principal deliveries effected or services provided in the last 3 years and evidence of delivery;
- (c) an indication of technicians or technical bodies involved;
- (e) educational and professional qualifications of the supplier and staff responsible for performing the contract;
- (f) where appropriate, an indication of the environmental management measures that would be applied when performing the contract;
- (g) a statement of average annual manpower and number of staff in the last 3 years;
- (i) details of any intended sub-contracting arrangements;

Minimum level(s) of standards possibly required:

Please see PQQ for further detail.

Reserved contracts:

No.

CONDITIONS SPECIFIC TO SERVICES CONTRACTS

Execution of the service is reserved to a particular profession:

Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

PROCEDURE

TYPE OF PROCEDURE

Type of procedure:

Restricted.

Limitations on the number of operators who will be invited to tender or to participate:

Envisaged minimum number: 5 per lot. Maximum number: 10 per lot

Objective criteria for choosing the limited number of candidates: Suppliers will need to meet with the minimum criteria within the PQQ document now available at <https://etenderwales.bravosolution.co.uk>.

Suppliers will also be scored based on their response regarding their relevant experience and knowledge - further details can be found within the PQQ document now available at <https://etenderwales.bravosolution.co.uk>.

Reduction of the number of operators during the negotiation or dialogue:

AWARD CRITERIA

Award criteria:

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

An electronic auction will be used:

No.

ADMINISTRATIVE INFORMATION

File reference number attributed by the contracting authority:

NWPP_23.

Previous publication(s) concerning the same contract:

No.

Conditions for obtaining specifications and additional documents or descriptive document:

Time-limit for receipt of tenders or requests to participate:

5.3.2010 - 12:00.

Date of dispatch of invitations to tender or to participate to selected candidates:

Language(s) in which tenders or requests to participate may be drawn up:

English.

Minimum time frame during which the tenderer must maintain the tender:

Duration in month(s): 4 months from the closing date (from the date stated for receipt of tender).

Conditions for opening tenders:

COMPLEMENTARY INFORMATION

THIS IS A RECURRENT PROCUREMENT:

CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

ADDITIONAL INFORMATION:

Administrative information.

The NWPP will be conducting this procurement using the Xchangewales E-tendering portal.

This can be found at document now available at <https://etenderwales.bravosolution.co.uk>.

For assistance with the site - email: help@bravosolution.co.uk, Phone:+44 08003684850.

The first person from your organisation to use the platform will be required to register on behalf of the organisation. Registration involves accepting a user agreement, and providing basic information about your organisation and about the user performing the Registration.

On registering on the platform the super user will select a username and will receive a password.

The password will be sent by email to the email address that was specified in the User Details section of the Registration page.

In order to log-in to the platform please enter your username and password.

Registration should only be performed once for each organisation.

You will then need to search for the correct project:

Project: 18976.

PQQ 29200.

Title: External Legal Services (Solicitors).

To access the PQQ you must "Express interest" login to the portal with the username/password.

Click the "open access PQQ" link.

Click on the relevant PQQ to access the content.

Click the "express interest" button in the actions box on the left-hand side of the page.

This will move the PQQ into your My PQQ's page. (This is a secure area reserved for your projects only).

Click on the PQQ code, you can now access the tender documents by clicking the Settings and Buyer Attachments in the Actions box .

Please Note: PQQ comprises one qualification questionnaire and 3 attachments to download.

Responding to the tender.

You can now choose to reply or reject (please give a reason if rejecting).

You can now use the messages function to communicate with the buyer and seek any clarification.

Note the deadline for completion, then follow the onscreen instructions to complete the PQQ.

There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

For your response to be accepted all sections specified within the tender documents must be completed and uploaded.

Buy4Wales Reference Number: 20134.

PROCEDURES FOR APPEAL

Body responsible for appeal procedures:

Lodging of appeals:

Service from which information about the lodging of appeals may be obtained:

DATE OF DISPATCH OF THIS NOTICE:

2.2.2010.

TI Title	UK-Caernarfon: legal services
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PD Publication date	20100204
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TW Place	Caernarfon
AU Authority name	North Wales Procurement Partnership
OL Original language	EN
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CY Country	UK
AA Type of authority	3 - Regional or local authority
DS Document sent	20100202
DR Document received	20100202
DT Deadline	20100305
NC Contract	4 - Service contract
PR Procedure	2 - Restricted procedure
TD Document	3 - Contract notice
RP Regulation	4 - European Communities
TY Type of bid	3 - Global or partial tender
AC Award criteria	2 - The most economic tender
	79100000 - Legal services
	79111000 - Legal advisory services
PC CPV code	79112000 - Legal representation services
	79130000 - Legal documentation and certification services
	79140000 - Legal advisory and information services
	79100000 - Legal services
	79111000 - Legal advisory services
OC Original CPV code	79112000 - Legal representation services
	79130000 - Legal documentation and certification services
	79140000 - Legal advisory and information services
RC NUTS code	UKL
IA Internet address (URL)	http://https
MA Main activity	S - General public/services