

**Header**

<b>Reference Number</b>	199339
<b>Solicitation Number</b>	20-10-0039
<b>Organization Name</b>	Indian and Northern Affairs Canada / Affaires indiennes et du nord canada
<b>Source ID</b>	FD.DP.ON.10892.C76996
<b>Associated Components</b>	No

**Dates**

<b>Published</b>	2010-06-29
<b>Revised</b>	
<b>Closing</b>	2010-07-20 03:00 PM Eastern Standard Time EST

**Details**

<b>Category</b>	Professional, Administrative and Management Support Services
<b>GSINS</b>	R0: Professional Services
<b>Region of Delivery</b>	National Capital Region
<b>Region of Opportunity</b>	Quebec
<b>Agreement Type</b>	Set-Aside Program for Aboriginal Business (SPAB)
<b>Tender Type</b>	Advance Contract Award Notice (ACAN)
<b>Estimated Value</b>	< \$25,000
<b>Solicitation Method</b>	Custom

**Notice Description****Program Renovation and Renewal**

## 1.Purpose of an Advance Contract Award Notice (ACAN)

The Department of Indian Affairs and Northern Development, Lands and Economic Development Sector, has a requirement for the provision of program policy and advisory services pertaining to the renewal of the Department's suite of Aboriginal economic development programming. The purpose of this Advance Contract Award Notice (ACAN) is to signal the government's intention to award a contract for these services to 1818872 Ontario Limited,127 John Street, Carleton Place, Ontario.

Before awarding a contract, however, the government would like to provide other suppliers with the opportunity to demonstrate that they are capable of satisfying the requirements set out in this Notice, by submitting a statement of capabilities

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during the 15 calendar day posting period.

If other potential suppliers submit a statement of capabilities during the 15 calendar day posting period that meet the requirements set out in the ACAN, the government will proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

If no other supplier submits, on or before the closing date, a statement of capabilities meeting the requirements set out in the ACAN, a contract will be awarded to the pre-selected supplier.

## 2. Definition of requirements

The work required is three-fold: 1) to provide strategic and tactical advice related to Indian Affairs and Northern Development Canada's [INAC] Aboriginal economic/business program renovation and renewal exercise; and, 2) to provide strategic and tactical advice concerning the Treasury Board Policy on Transfer Payments [PTP]. Concerning PTP, there is the need to ensure that the views of the Lands and Economic Development Sector [LEDS] are incorporated into the departmental PTP process, and to work with the LEDS program managers to ensure that all LED programs are PTP compliant by April 1, 2011. This work will include working with each Sector program to ensure that program, recipient and project risk factors are incorporated into funding decisions and that each investment decision has clear accountabilities and results, and is tied to a monitoring process. This may also include the development of procedures manual, forms and other training material.

The third aspect of the work is related to the design and implementation of the new federal Strategic Partnerships Initiative Program. This will include contributing to the development, with partner departments, of program operating procedures forms and manuals, liaison with other government departments and INAC Sectors to develop inter-departmental agreements and working arrangements, work on implementing pilot projects, engagement with partners and stakeholders on program design, results reporting, and evaluation issues.

The supplier must have a thorough knowledge of, and experience working with, government Aboriginal economic/business development programming.

## 3. Governing Contracting Rules

Government Contracts Regulations (GCRs) - 6.(b) the estimated expenditure does not exceed \$25,000.00, GST/HST included.

## 4. Ownership of Intellectual Property

The Department of Indian Affairs and Northern Development has determined that

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no intellectual property will arise from the performance of the work under the contract.

#### 5. Period of Proposed Contract

Upon issuance of the contract until December 31, 2010

#### 6. Estimated Value of Proposed Contract

\$25,000.00

#### 7. Reason for non-competitive award

The requirements of the contract include provision of expert advice to the Program Renovation and Renewal Directorate on program renewal, ensuring that programming meets the requirements of the new Policy on Transfer Payments (PTP), and work to implement programming under the new federal Strategic Partnerships Initiative. It is therefore critical that the proposed resource have a thorough knowledge of Aboriginal economic and business programming delivered by the Department, the requirements for programs under the PTP and the plans in place within the Lands and Economic Development Sector to ensure programming is PTP compliant by April 2011, as well as experience in the development, implementation and delivery of new transfer payment programs.

The proposed contractor has over 30 years experience in the public service. One of his key roles was the provision of strategic and tactical advice in the areas of programming and government policy, with specific expertise in the management of Aboriginal economic and business development programming. From 1992 to 2007, he was responsible for the management of the Aboriginal Business Canada programs. From 2007 to 2009, the contractor served at a senior level providing special advisory services to the ADM, Lands and Economic Development Sector.

The Directorate is newly formed and understaffed and the identified contractor is best positioned to undertake the work. The work to be completed supports commitments made under the Federal Framework for Aboriginal Economic Development and is a Ministerial priority.

#### 8. Proposed Contractor

1818872 Ontario Limited  
127 John Street  
Carleton Place, Ontario  
K7C 1N7

#### 9. Submission of Statement of Capabilities by Suppliers

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Suppliers, who consider themselves fully qualified and available to provide the services described herein, may submit a statement of capabilities in writing to the contact person identified in this Notice on or before the closing date of this Notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

10. Closing Date for Submission of Statement of Capabilities

15:00, Eastern Standard Time (EST), July 7, 2010

11. Departmental Contact Person

Supplier may inquire or submit a statement of capabilities to:

Name: Sophie Champagne  
Position: A/Senior Procurement Officer  
Postal Address: 10 Wellington Street, room 1302  
Location: Gatineau, Quebec  
Telephone No.: 819-934-1497  
Facsimile No.: 819-953-7830  
Electronic Mail Address: [sophie.champagne@inac-ainc.gc.ca](mailto:sophie.champagne@inac-ainc.gc.ca)

**Contact(s)**

**Contracting Authority**

<b>Name</b>	Sophie Champagne
<b>Address</b>	10 Wellington Street Room 1302
<b>City</b>	Gatineau
<b>State / Province</b>	QC
<b>Country</b>	Canada
<b>Postal Code</b>	K1A 0H4
<b>Phone</b>	819-934-1497
<b>Fax</b>	819-953-7830
<b>Email</b>	<a href="mailto:sophie.champagne@ainc-inac.gc.ca">sophie.champagne@ainc-inac.gc.ca</a>
<b>Website URL</b>	



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